



**SAVA CATERING AND PERSONAL CHEF
CATERING AGREEMENT**

In consideration of the services to be performed by SAVA CATERING (Caterer) for the benefit of _____ (Client) at the event scheduled for:

20____, as set forth on the attached invoice, Booking agreement, Event Proposal and attachments, Client agrees to the following terms and conditions:

- *In order to reserve the date of the event, Client must deliver a signed copy of the Booking agreement and this Catering agreement to the Caterer, along with a deposit.*
- *After further discussions and planning with you we will prepare an Event Order for your review and approval. The Event Order will include a menu, pricing, staffing, business support charges, and any other necessary expectations and contingencies. All changes will be done in writing and agreed to by both parties.*
- *The balance of the final billing document is due the day of the event, unless the Client and Caterer have made alternate billing arrangements in writing, agreed to by both parties.*
- *In the event of a cancellation, the Client is responsible for all out of pocket expenses sustained by the Caterer, regardless of whether the expenses have been paid as of the date of cancellation. The booking deposit will be forfeited and applied to expenses.*
- *Cancellation by the client and refunds will be honored as follows:*
 - a. *Less than one week prior – 100% deposit held and out of pocket expenses due*
 - b. *1 week –2 weeks prior – 75%% of deposit held and out of pocket expenses due*
 - c. *3 weeks to one month – 50% of deposit held and out of pocket expenses due*
 - d. *One month prior – 25% of deposit held and out of pocket expenses due*
 - e. *Inclement weather clause – subject to a credit and/or above refund schedule*
- *Client agrees that if he or she breaches this agreement or fails to pay for any portion of the bill, client will be liable to SAVA CATERING for attorney’s fees, interest, and costs incurred by SAVA CATERING in the process of collecting the balance due.*
- *Caterer shall not be responsible for the inability to provide food or other services due to inclement weather, fire, acts of God or other circumstances beyond our control.*
- *If the Client fails to pay any payments when due prior to the date of the event, this Agreement may be subject to cancellation, or rejected by the Caterer. Client agrees that the Caterer shall not thereafter be obligated to provide any services.*
- *The client agrees to assume all responsibility for the actions and conduct of your guests in regard to your event. The client agrees to hold SAVA CATERING harmless and/or indemnify SAVA CATERING for any losses, theft or damages.*

AGREED AND ACCEPTED:

CLIENT DATE

CLIENT DATE

LANA ZIMDARS – OWNER/CHEF
SAVA CATERING AND PERSONAL CHEF